



Charm Shift, LLC
 d.b.a. Yarn Charm
 5930 S 58th St, Ste. N
 Lincoln, NE 68516
 402-858-6300

Office Use:

Yarn Charm is an equal opportunity employer and does not discriminate against otherwise qualified applicants on the basis of race, color, creed, religion, ancestry, age, sex, marital status, national origin, disability or handicap, or veteran status.

APPLICATION FOR EMPLOYMENT

PERSONAL:

Name: _____ Date: _____
Last First Middle

Address: _____
Number & Street City State Zip Code

Telephone Number(s): _____ Email Address: _____

Social Security Number: _____ - _____ - _____ Are you over 18 years old? Yes: No:

Are you legally eligible for employment in the United States? Yes: No:
 (If offered employment, you will be required to provide documentation to verify eligibility.)

Position Sought: _____ Salary Desired: _____ Part Time:
 Full Time: Date Available: _____

EDUCATION:

High School: _____ City/State: _____ Diploma: Yes: No:
 Number of HS years completed: 1 2 3 4 GED: Yes: No:

College or Vocational School: _____ City/State: _____
 Number of years completed: 1 2 3 4 Major: _____ Degree: _____

Other Training or Degrees (School, City/State, and Course, Certificate, or Degree Earned):

Professional Licenses or Memberships:

(You need not disclose membership in professional organizations that may reveal information regarding race, color, creed, sex, religion, national origin, ancestry, age, disability, marital status, veteran status or any other protected status.)

RECORD OF CONVICTION :

During the last ten years, have you ever been convicted of a crime other than minor traffic offense? Yes: No:

If yes, please explain:

(A conviction will not necessarily automatically disqualify you for employment. Rather, such factors as age and date of conviction, seriousness and nature of the crime, and rehabilitation will be considered).

EMPLOYMENT HISTORY: (list most recent employer first, including U.S. Military service)

May we contact your present employer? Yes: No: N/A:

If any employment was under a different name, indicate name: _____

Employer: _____ Position: _____

Address: _____ Telephone: _____

Dates of Employment: From(m/yy): _____ To(m/yy): _____ Salary: _____

FT: No. of
PT: Hrs/wk: _____ Department: _____ Supervisor: _____

Duties: _____

Reason for leaving: _____

Employer: _____ Position: _____

Address: _____ Telephone: _____

Dates of Employment: From(m/yy): _____ To(m/yy): _____ Salary: _____

FT: No. of
PT: Hrs/wk: _____ Department: _____ Supervisor: _____

Duties: _____

Reason for leaving: _____

Employer: _____ Position: _____

Address: _____ Telephone: _____

Dates of Employment: From(m/yy): _____ To(m/yy): _____ Salary: _____

FT: No. of
PT: Hrs/wk: _____ Department: _____ Supervisor: _____

Duties: _____

Reason for leaving: _____

SKILLS :

<u>Computer use & skill level:</u>	Fundamental: (e.g. basic navigation, familiar with a few programs, internet & e-mail.) <input type="checkbox"/>	Intermediate: (e.g. comfortable with many programs, some with expertise. Basic troubleshooting.) <input type="checkbox"/>	Expert: (e.g. use of programming languages, databases, web design.) <input type="checkbox"/>
Other computer skills that you think may be applicable:			

Fiber and Needle Arts – Skills and Interests:

For the below, check where applicable:
 I = Interested, B = Beginner, M = Intermediate, E = Expert

Crochet: <input type="checkbox"/> I <input type="checkbox"/> B <input type="checkbox"/> M <input type="checkbox"/> E	Knitting: <input type="checkbox"/> I <input type="checkbox"/> B <input type="checkbox"/> M <input type="checkbox"/> E	Spinning: <input type="checkbox"/> I <input type="checkbox"/> B <input type="checkbox"/> M <input type="checkbox"/> E
Weaving: <input type="checkbox"/> I <input type="checkbox"/> B <input type="checkbox"/> M <input type="checkbox"/> E	Sewing, Quilting: <input type="checkbox"/> I <input type="checkbox"/> B <input type="checkbox"/> M <input type="checkbox"/> E	Needlepoint: <input type="checkbox"/> I <input type="checkbox"/> B <input type="checkbox"/> M <input type="checkbox"/> E

Other (or more information about the above):

REFERENCES : Please list two personal references who are not relatives or attach separate list.

Name	City/State	Telephone	E-mail	Occupation	Years known

APPLICANT'S CERTIFICATION AND AGREEMENT

I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge and authorize Yarn Charm to verify their accuracy and to obtain reference information on my work performance. I hereby release Yarn Charm from any/all liability of whatever kind and nature which, at any time, could result from obtaining and having an employment decision based on such information.

I understand that, if employed, falsified statements of any kind or omissions of facts called for on this application shall be considered sufficient basis for dismissal.

I understand that should an employment offer be extended to me and accepted that I will fully adhere to the policies, rules and regulations of employment of the Employer. However, I further understand that neither the policies, rules, regulations of employment or anything said during the interview process shall be deemed to constitute the terms of an implied employment contract. I understand that any employment offered is for an indefinite duration and at will and that either I or the Employer may terminate my employment at any time with or without notice or cause.

Signature of Applicant: _____ Date: _____

This application for employment is good for 30 days only.
 Consideration for employment after 30 days requires a new application.